



**MALAWI REVENUE AUTHORITY  
CUSTOMS AND EXCISE**

**Application for Registration/Renewal as Customs Clearing Agent**

**Section A:**

**(To be completed by applicant in triplicate)**

1. (a) Trading Name : .....
  - (b) Postal Address : .....
  - (c) Street Name/Plot No. : .....
  - Telephone Number : .....
  - Facsimile Number : .....
  - E-Mail Address : .....
- 
2. Applicant's Taxpayer Identification Number (TPIN) : .....
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3. (a) Application is hereby made for registration/renewal as:-
    - \* General Customs Clearing Agent: (Acting on behalf of other persons);
    - \* Private Customs Clearing Agent (for private clearance only)
    - \* *(delete the inapplicable item)*
  - (b) Proposed places of operation in Malawi: .....
  - .....
  - (c) Physical location and address of the Headquarters of the applicant .....
  - .....
  - .....
  - (d) Do you operate a registered "Temporary Store?" Yes/No (If yes please give details of registration and actual location)
  - (e) Customs offences committed (give details) .....
  - .....
  - .....
- 
4. (a) Briefly state knowledge, experience and previous employment record.  
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.....  
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(b) Briefly state names of Clearing Supervisors/Clerks, and their back ground and experience.

(Attach separate sheet) .....  
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(c) Company Profile .....  
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5. Full name(s) of Proprietor/Licensee: (Full names of Shareholders if a limited company): ..  
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.....

Date: ..... Signature: .....  
**for Proprietor/Licensee**

**Section B:  
(For official use)**

1. Date of Application .....  
Venue .....

2. Assessment .....

3. Recommendation .....  
.....  
.....

4. Type of Customs Clearing Agent .....  
.....  
.....

5. Declarant No. ....  
.....  
.....

Date: ..... Signature .....  
**ASSISTANT DEPUTY COMMISSIONER – TECHNICAL**

**Section C**

Approved/Not approved

Date ..... Signature: .....  
**COMMISSIONER OF CUSTOMS AND EXCISE**