



CUSTOMS & EXCISE DIVISION

CUSTOMS AGENT/BROKER AUTHORIZATION FORM

To the Commissioner General:

Pursuant to the provisions of **Section 127** of the Customs and Excise Act, I/We hereby submit the following authorization certification to have the under-mentioned Agent/Broker act on my/our behalf for Customs purposes. To this effect I/We provide the following details:

I. IDENTIFICATION OF COMPANY / INSTITUTION AUTHORISING AN AGENT / BROKER TO ACT ON THEIR BEHALF

Name: TIN:

Physical Business Address:

Postal Address:

Telephone: Fax:

E-mail Address:

II. AUTHORISATION

I/We the undersigned, hereby authorize to act on our behalf in all manners relating to Customs import/export clearance, including signing of the following documents:

Form 12 Form 19 Form TAA.4 Form TAA.5

Other (Please specify)

Any and all acts carried out by on our behalf shall have the same effect as acts of our own.

NB: *This form must be signed by the Chief Executive Officer or any other authorized senior executive, and duly include the official company stamp/seal or the owner of the imported/exported goods or their authorised representatives.*

Name of Signatory (PLEASE PRINT):

.....

Signature: Date:

This authorization is valid for the above detailed consignment or until further written notice.

III. VALIDITY OF AGREEMENT/AUTHORISATION

This agreement/authorisation is made for the following transaction:

Invoice Number: Dated: Value:

This authorization is valid for the above detailed consignment or until further written notice.

IV. AGENT/BROKER DETAILS

The undersigned, being a duly licence Customs Agent/Broker under Section 128 of the Customs and Excise Act, do hereby accept the appointment as a Customs Agent/Broker for:

.....
Name & Address of Appointee)

Name: TIN:

Company Name (if applicable):

Postal Address:

Telephone: Fax:

Email Address:

Signature

Company Stamp/Seal

Name of Authorised Customs Agent's Signatory (PLEASE PRINT):

V. GENERAL CONDITIONS

The applicant/Customs Agent agrees to notify the Commissioner General within 24 hours of any changes in the following situations:

1. Termination of the agreement by either party as long as the stated transaction has not been processed.
2. Change in the appointee's or agent/broker address.
3. Change in the appointee's or agent/brokers name.
4. Cessation of business with Malawi Revenue Authority.
5. In case of bankruptcy of the appointee or the agent/broker.
6. Where the appointee or the agent/broker are convicted of any offence punishable under the Customs, taxation or criminal legislation.

Note: *By signing this application form, the applicant agrees to comply with all and every condition listed in (1) to (6) above.*

- This form must be completed in duplicate with first copy retained by the principal and the duplicate retained by the agent
- The duly completed form must be attached to the respective Customs Declaration in the ASYCUDA system