



Malawi Revenue Authority

# INVITATION TO TENDER

## INVITATION TO TENDER FOR THE PROVISION OF GENERAL LIFE INSURANCE POLICY

Procurement Ref. No.: MRA/GLA/H/2020/09/02

1. The Malawi Revenue Authority is an agency responsible for collecting and accounting for tax revenue on behalf of the Malawi Government. The Authority has budgeted public funds to be used for the procurement of provision of General life insurance policy.
2. The Chairperson of the Internal Procurement and Disposal of Assets Committee now invites bids from eligible and tax compliant companies for the provision of General life insurance policy.
3. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act (2017) and Regulations of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
4. A complete set of the bidding document shall be acquired upon payment of a non-refundable fee of **K10, 000.00** in cash or bank certified cheque. Bidding documents may be purchased from the **Cash Office on Floor Number 1 of Msonkho House, Blantyre.**
5. Completed bids must be deposited in the Tender box on Second Floor Reception, of Msonkho house, Blantyre at or before 15:00hrs local time **Friday, 2nd October 2020**. Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives, who choose to attend the opening proceedings at **15.00 hrs on Friday, 2nd October 2020**.
6. Bids in sealed envelopes clearly marked and indicating the Procurement Reference Number should be addressed to:-

**The Chairperson  
Internal Procurement and Disposal Committee  
Malawi Revenue Authority  
Msonkho House  
Private Bag 247  
Blantyre**

MRA reserves the right to reject any or all bids and is **not bound** to accept the lowest or any bidder