



**Malawi
Revenue
Authority**

PUBLIC NOTICE

RENEWAL OF CUSTOMS AGENTS LICENCES

The Malawi Revenue Authority (MRA) is reminding all Customs Clearing Agents that they should renew their operating licenses for the year 2023 because the current licenses are expiring on the 31st December 2022.

The Authority is, therefore, encouraging those interested to operate as Customs Clearing Agents in 2023 to submit their applications to MRA by the 30th November 2022, on the following address:

**The Commissioner General
Malawi Revenue Authority
Private Bag 247,
BLANTYRE.**

Kindly note that MRA will process your application upon fulfillment of the following requirements as stipulated under Regulation 129 of the Customs & Excise Act:

1. General Customs Clearing Agent must have demonstrated the ability to process not less than an average of 20 declarations per month
2. Private Customs Clearing Agent must have made payment of duties of not less than K50 million over a period of 12 months
3. The Customs Clearing Agent must have resources to operate a Remote Direct Trader Input
4. Should have maintained good compliance record relating to tax laws and regulations
5. Not made transaction errors of more than 30% that affected or would have affected the amount of revenue collected
6. Should pay a non-refundable application fee of **Twenty Thousand Kwacha (MK20, 000)**

Applicants are also advised to attach a valid Tax Clearance Certificate (TCC) to their application.

Furthermore, Customs Clearing Agents with outstanding declarations and/or unacquitted T1s will have their licences withheld until all outstanding issues are resolved.

Should you fail to submit your application to MRA by the **30th November 2022**, it will be deemed that you are not interested to operate as a Customs Clearing Agent in 2023.

**John S. Biziwick
COMMISSIONER GENERAL**