



Malawi Revenue Authority

INVITATION TO TENDER

TENDER FOR PROCUREMENT OF SPORTS ITEMS, FIRST AID MATERIALS & HIRING OF A BUS (COACH)

PROCUREMENT REFERENCE NUMBER: MRA/SFB/02/2019/1

1. The Malawi Revenue Authority is an agency responsible for collecting and accounting of tax revenue on behalf of the Malawi Government. The Authority is hereby inviting bids from eligible and tax compliant suppliers and service providers for the supply and delivery of sports items, first aid materials and hiring of a bus (coach).
2. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act and Regulations of the Government of the republic of Malawi.
3. A complete set of the bidding document shall be acquired upon payment of a non-refundable fee of **K5,000.00** in cash or bank certified cheque. Bidding documents may be purchased from the **Cash Office on Floor Number 1 of Msonkho House, Blantyre.**
4. Bids must be deposited in the Tender box on Second Floor Reception of Msonkho house, at or before **09:00am** local time on **15th March, 2019**. Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives, who choose to attend the opening proceedings at 09.00am on **15th March, 2019**.
5. Bids in sealed envelopes clearly marked '**Tender for the supply and delivery of Sports Items, First Aid materials and hiring of a Bus (Coach)**' and indicating the procurement reference number should be addressed to: -

The Chairperson

Internal Procurement and Disposal Committee

Malawi Revenue Authority, Msonkho House, Private Bag 247, Blantyre

MRA reserves the right to reject any or all bids and is **not bound** to accept the lowest or any bidder