



**Malawi
Revenue
Authority**

INVITATION TO TENDER

TENDER FOR THE PROVISION OF LANDSCAPE MAINTENANCE SERVICES AT MRA OFFICES FOR 2022 - 2024

PROCUREMENT REF No.: MRA/LANDSCAPE MAINTENANCE SERVICES/10/01/2022 -
2024 NATIONAL COMPETITIVE BIDDING (NCB) - MINOR WORKS

1. The Malawi Revenue Authority (MRA) is an agency responsible for collecting and accounting for tax revenue on behalf of the Malawi Government. The Authority has therefore budgeted funds to be used for the procurement of Landscape Maintenance Services at various MRA offices across the country.
2. The Chairperson, Internal Procurement & Disposal Committee of the Malawi Revenue Authority (MRA) now invites sealed bids from eligible and qualified bidders for the Provision of Landscape Maintenance Services at the following sites:

LOT No.	SITE	DELIVERY PERIOD
1	Msonkho	24 months
2	Blantyre Port	24 months
3	Namiwawa	24 months
4	Institute for Tax Administration - Blantyre	24 months
5	Mwanza Border Post	24 months
6	Lilongwe Domestic Taxes	24 months
7	Lilongwe Port	24 months
8	Mchinji	24 months
9	Mzuzu Domestic Taxes	24 months
10	Mzuzu Port	24 months

3. Bidding will be conducted in accordance with the open tendering procedures contained in the Public Procurement and Disposal of Assets Act (2017) and the Public Procurement Regulations (2020) of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
4. A complete set of the bidding document shall be acquired upon payment of a non-refundable fee of **K5, 000.00 (Five Thousand Malawi Kwacha)** in cash or bank certified cheque or any convertible currency. Bidding documents may be purchased from the **Cash Office, Room 123, on Floor Number 1 of Msonkho House, Blantyre.**
5. Bids must be deposited in the tender box on second floor reception, **MRA Msonkho House, Blantyre** at or before **15.00hrs** local time on **Tuesday, 8th February, 2022**. Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives, who choose to attend the opening proceedings at **15:00 hrs** on **Tuesday, 8th February, 2022**.
6. Bids in sealed envelopes clearly marked and indicating the procurement reference number should be addressed to:-

**The Chairperson
Internal Procurement and Disposal Committee
Malawi Revenue Authority
Msonkho House
Private Bag 247, Blantyre**

MRA reserves the right to reject any or all bids and is **not bound** to accept the lowest or any bidder.