



VAT3

MALAWI REVENUE AUTHORITY

**VAT DIVISION
VAT RETURN
(USE BLOCK LETTERS)**

Reg. 30

TRADING NAME.....
(Full Names)

ADDRESS.....

TELEPHONE NO.....CELLPHONE NO.....

TPIN

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VAT RETURN FOR THE MONTH OF.....20.....

GOODS AND SERVICES SUPPLIED AND PURCHASED	VALUE	VAT RATE	VAT
1. Value and VAT due on sales and other outputs			
2. Underpayment from previous tax period(s) (attach Adjustment Form VAT 5)			
3. Value of supplies exported under Customs Control			
4. Value of zero rated supplies			
5. Total value and VAT due (box 1 plus box 2 plus box 3 and box 4)			
6. Value of exempt supplies			
7. Value and input VAT on purchases and other expenses			
8. Value and input VAT on capital goods			
9. Over payment from previous tax period(s) (attach Adjustment Form VAT 5)			
10. Excess VAT brought forward from previous tax period less application for refund			
11. Value for zero rated purchases and other expenses			
12. Total value and VAT on inputs (box 7 plus box 8 plus box 9 plus box 10 and plus box 11)			
13. Value of exempt purchases and other expenses			
14. Value of purchases from non-registered traders			
15. VAT payable (box 5 minus box 12) leave blank if box 5 is less than box 12			
16. Excess VAT -credit (box 12 minus box 5) leave blank if box 12 is less than box 5 carry this figure forward to box 10 of next VAT return			

TRANSACTION INFORMATION

Enter here details of four LARGEST input VAT amounts on either invoices or bills of entry included in box 7 and 8 behind.

INVOICE OR ENTRY NUMBER	DATE OF INVOICE OR BILL OF ENTRY	NAME OF SUPPLIER	SUPPLIER'S TPIN	DESCRIPTION OF TAXABLE SUPPLY	VAT ON SUPPLIES PURCHASED
1					
2					
3					
4					

DECLARATION

I.....(Full name) DECLARE that the information given on this surtax return is true and correct.

SIGNATURE..... DATE..... AMOUNT PAID K.....

POSITION IN COMPANY.....

OFFICIAL DATE STAMP

FOR OFFICIAL USE ONLY

RECEIVING OFFICER'S NAME	OFFICER'S SIGNATURE	DATE RECEIVED	CHEQUE NUMBER
AMOUNT RECEIVED	COMPUTER OPERATOR'S INITIALS AND DATE	DOCKET NUMBER	SERIAL NUMBER