**CONTRACT NOTICE**

**CALL FOR TENDER: GENERAL INFORMATION**
 **II.1.1) Information Notice Title:** Supply, Delivery and Installation of Office Furniture at Mchinji One Stop Border Post

**II.1.1) Information Notice Reference Number:** MOT/PROC/EDF11/008/2023TFP

**I.1) Name and address Contracting Authority**

**Official name: Ministry of Trade and Industry
Postal address: P.O Box 30366
Town: Lilongwe
Postal Code: +265
E-mail:** trademin@trade.gov.mw, procurement@trade.gov.mw **Internet address:**

 **II.1.1) Title:** Supply, Delivery and Installation of Office Furniture at Mchinji One Stop Boarder Post

**II.1.2) Main CPV[[1]](#footnote-1) code**

30123100-8, 30144200-2, 42991230-0 **II.1.3) Type of contract**

Supplies

**II.1.4) Short description of the contract**

*This contract is for the Supply, Delivery and Installation of Office Furniture to be supplied, delivered and installed at the Mchinji One Stop Boarder Post and Train Users. DDP and the period for the implementation of the task is set at 60 days from the date of signature of the last party until the provisional acceptance in accordance with the contract notice/additional information about the contract notice.*

 **II.1.5) Estimated total value**

Value excluding VAT: Currency: USD

 **IV.1.1.) Type of Procedure**

**Open Procedure**

 **IV.2.1) Previous publication concerning this procedure**

**N/A**

 **II.1.6) Information about lots**

| **1.****Item number** | **Description and Specifications required Qty** |
| --- | --- |
| **1** | Office Table-40 X 80cm (not L-Shaped) attached lockable drawers/lockable mobile pedestals, color brown/cherry | **40** |
| **2** | Secretarial Desk140cm x 80cm **(L-shaped)** Attached lockable drawers/lockable mobile pedestals | 2 |
| **3** | Secretarial ChairHigh-Black, height & back adjustable swivel, hardened plastine frame, armrest fixed to back and seat on at least three points (for standard locking pins/screws only), padded or contoured back and seat for orthopaedic support, colour; black, material; fabric or hardened mesh | 2 |
| **4** | Filing Shelve for Lever Arc Filesstorage cabinets with doors and adjustable shelves/filling | **4** |
| **5** | Wooden Filing Cabinet with Glass DoorWith glass doors | **4** |
| **6** | Officer ChairsHigh-Black, height & back adjustable swivel, hardened plastine frame, armrest fixed to back and seat on at least three points (for standard locking pins/screws only), padded or contoured back and seat for orthopaedic support, colour; black, material; fabric or hardened mesh | **67** |
| **7** | Executive Visitors ChairsGenuine leather front, chrome padded, chrome base and maximum weight 130 kg. | **13** |
| **8** | Coffee TableWooden coffee table 16 inches by 43 inches | **6** |
| **9** | Executive ChairsLeather, 360 swivel, colour: black, adjustable seat height | **14** |
| **10** | Airport Chairs3 seater | **5** |
| **11** | Personal Office Cubicles4 seater, attached lockable drawers or lockable mobile pedestals, not less than 30cm high partition/workstation separations, size; Not more than 2.4m, CPU stand tray/tray, colour :brown/cherryx1.2 | **6** |
| **12** | Notice Board1.5m by 1m | **13** |
| **13** | Counter Deskheight 90cm. Width 50cm, length 105cm | **21** |
| **14** | Counter ChairsSwivel with back rest, colour: black, adjustable, | **33** |
| **15** | Storage CabinetWith Doors & adjustable Shelves/Filling | **1** |
| **16** | Filing CabinetsMaterial :steel, 4 drawer, heavy duty, welded or riveted edges, lockable, colour: cream/beige | **25** |
| **17** | Computer Desksheight 90cm. Width 50cm, length 105cm | **10** |
| **18** | Work Station (Cubicle)Cubicle Of Six People With Lockable Drawers | **1** |
| **19** | Leather SofaOriginal Leather 1+2+3 seater | **3** |
| **20** | Round Table Plus four executive chairsLarge, 900x900mm suitable for 4 people | **1** |
| **21** | Conference Chairsleather, 360 swivel, adjustable, color: black | **30** |
| **22** | Conference TableSize 668 by192cm | **1** |
| **23** | Serving Table3m serving table, Frame Material: Square tubular steel with black or grey powder coat finish | **2** |
| **24** | Conference Credenza 1 small drawer and 2 doors. Doors have locks. | **1** |
| **25** | Dining Tables | **20** |
| **26** | Dining Chairs | **80** |
| **27** | Visitors Chair | **59** |

**Main CPV code 48800000-6, 30123100-8, 30144200-2, 42991230-0.**

 **II.2.3) Place performance**

Geographical zone benefitting from the action: Mchinji One Stop Border Post

 **II.2.5) Award Criteria**

**Price**Value excluding VAT: USD

 **II.2.14) Additional information**

**N/A**

 **IV.2.2) Time limit for submission of tenders or requests to participate**

**Date: 19th October, 2023
Local Time: 10:00 local Hours**

 **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

**Duration in months: 3 Months (from the date stated for receipt of tender)**

 **IV.2.7) Conditions for opening of tenders**

**Date:19th October 2023
Local time: 10:00 local Hours
Place: Ministry of Trade and Industry Conference Hall 3rd Floor
Information about authorised persons and opening procedure:** **See Internet address provided in Section I.3.**

1. The Common Procurement Vocabulary (CPV) is the mandatory reference nomenclature applicable to procurement contracts. The list of CPV codes is available on: <http://simap.ted.europa.eu/en/web/simap/cpv> [↑](#footnote-ref-1)